

NAME:

DATE: ____/____/____

POSITION APPLIED FOR:

APPLICATION FOR EMPLOYMENT

(STRICTLY CONFIDENTIAL)

Community Living & Respite Services Inc.
Is an Equal Opportunity Employer.



Community Living
& Respite Services Inc.



Community Living & Respite Services Inc.

APPLICATION INFORMATION

This form should be completed fully and accurately and signed at the bottom of the last page.

SURNAME: _____

GIVEN NAMES: _____

ADDRESS: _____

_____ POSTCODE: _____

PHONE NUMBER: HOME _____

BUSINESS _____ MOBILE _____

DATE OF BIRTH: _____ Aboriginal or Torres Strait Islander YES NO

LANGUAGE SPOKEN: (other than English) _____

Please list other Languages services including, signing, makaton/ auslan. _____

ANY CRIMINAL CONVICTIONS OR COURT ORDERS? YES NO

If yes, give details: _____

Please note: All staff are required to undertake a criminal record check.

If not Australian by birth or an Australian citizen, does your Visa allow you to work in Australia?

YES NO

Type of Visa: _____ Expiry date: ____/____/____

Please note: Community Living & Respite Services Inc. under authority from the Dept. of Immigration and Ethnic Affairs cannot offer employment unless you have a valid work permit.

Education (Formal)

SECONDARY SCHOOLS ATTENDED	YEAR ATTENDED	LEVEL REACHED
UNIVERSITY/TECHNICAL/TAFE	YEAR ATTENDED	LEVEL REACHED

Other Qualifications

Describe type of Certificates and results obtained: (please attach copy)

Do you hold a current Level 2 First Aid Certificate? YES NO

Expiry date: ____/____/____ (please attach copy)

Do you hold a current Working With Children Card? YES NO

Card Number _____ Exp Date _____

Employment History

Period Employed		Employer	Nature of Duties	Reason for leaving
From	To			

Work/Professional Referees

Please give the names of three referees who can be contacted. Those acquainted with your work history are preferred (e.g. immediate supervisor)

Name:	Telephone No.:
Position:	Company Name:
Name:	Telephone No.:
Position:	Company Name:
Name:	Telephone No.:
Position:	Company Name:

Interests and Hobbies
